

APPLICATION FOR **RELEASE LETTER (RL)** FROM CUSTOMS DETENTION



What is RL?

RL is Release Letter issued by Energy Commission (ST) for Customs Detention which may be granted for equipment which is to be used exclusively to company that limited to the certain purpose.

Types of RL

There are two (2) types of Release Letter which are:-

- 1) Regulated Equipment for COA Exemption
- 2) Non-Regulated Equipment

Category of Regulated Equipment for COA Exemption

- 1) Factory Research
- 2) Quality Research
- 3) Specific Purpose
- 4) Transit
- 5) Import Component for Local Market
- 6) Import Component for 100% Export
- 7) Re-work & Re-export
- 8) Concert

What is non-regulated equipment?

- Equipment that is not listed as ST's regulated item (List of regulated item can be refer to ST's website)
- Specific designed for industrial/commercial/professional use
- Fully battery/USB operated
- Automotive equipment
- Medical devices

Who can apply?

Only registered company in Malaysia which has been registered with Companies Commission of Malaysia (SSM) can apply.

How to apply?

- The applicant is required to apply Release Letter through e-Permit <http://epermit.dagangnet.com>
- Details online registration shall refer to Dagang Net Technologies Sdn Bhd at free toll 1-300-133-133

Fee for RL

No fee imposed for RL

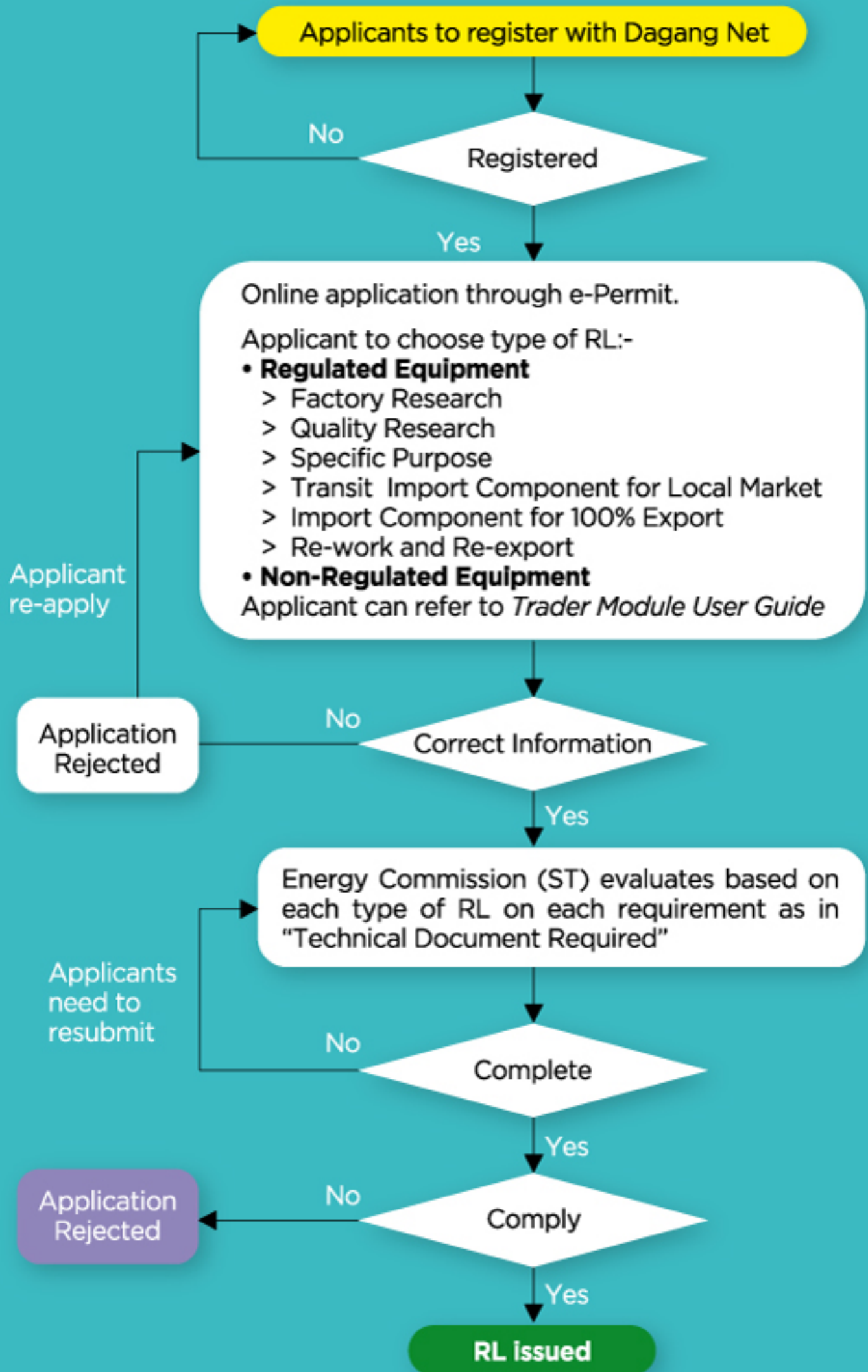
Approval period

1) Regulated Equipment for COA Exemption

- 1 working day (24 hours) if complete documents submitted

2) Non-Regulated Equipment

- 3 working days if complete documents submitted



Technical Documents Required for Approval

A. Regulated Equipment for COA Exemption

- i) Specific Purpose - Oil Rig, Tanker, SIRIM Test, Electric Fence Etc.
 - Cover letter to specify the purpose of import, name and address of user as well as place of use
 - Invoice and Air Way Bill (AWB) for importation via air or Bill of Lading (BL) for importation via sea should be made available
 - All applications are subjected to Energy Commission's approval

- ii) Concert
 - The imported equipment shall not be sold, advertised and exhibited and must be re-exported after the concert
 - Invoice and Air Way Bill (AWB) for importation via air or Bill of Lading (BL) for importation via sea should be made available
 - Equipment catalogue should also be made available

- iii) Factory Research
 - The imported sample shall not be sold, advertised or exhibited and the sample must be disposed after the end of the research
 - Invoice and Air Way Bill (AWB) for importation via air or Bill of Lading (BL) for importation via sea should be made available
 - A maximum of 10 units per model is allowed for factory research. A copy of manufacturing license should also be made available

iv) Quality Research

- The imported sample shall not be sold, advertised or exhibited and the sample must be disposed after end of research
- Invoice and Air Way Bill (AWB) for importation via air or Bill of Lading (BL) for importation via sea should be made available
- A maximum of 4 units per model is allowed for quality or market research

v) Repair And Re-Export

- The imported sample shall not be sold, advertised, exhibited and the sample must be re-exported after repair
- Invoice and Air Way Bill (AWB) for importation via air or Bill of Lading (BL) for importation via sea should be made available
- Export invoice as proof that the manufactured equipment has been re-exported
- Manufacturing license should be made available

vi) Imported Components Used For Equipment Manufactured For 100% Export

- Letter of confirmation that the completed equipment will be full exported
- A copy of License of Manufacturing Warehouse (LMW) manufacturing license with related appendices or tax exemption letter from the Ministry of Finance/MIDA or tax exemption letter from the Royal Malaysian Customs Department

vii) Imported Components Used For Equipment Manufactured For Local Market

- A copy of COA to Manufacture for equipment which uses imported components; and
- Test reports as proof that the components to be imported are required for the equipment to be manufactured

viii) Transit Purposes

- Cover letter should specify:
 - > name and address of Bonded Customs Warehouse where imported equipment will be placed, including the name and telephone number of the officer to be contacted; and
 - > equipment will 100% re-exported to the related country. The country should be named.
- Invoice and Air Way Bill (AWB) for importation via air or Bill of Lading (BL) for importation via sea should be made available

B. Non-Regulated equipment

- Equipment catalogue;
- Test report; and/or
- Sample if required.

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